



The Youth Development Academy

Quality Assurance Mechanism

Quality Assurance Mechanism

Introduction

The Academy aims to provide “accessible, high quality, lifelong learning opportunities in a safe and supportive environment.”

The purpose of the Quality Policy is to provide the framework and support for relevant Academy staff in aspiring to this vision and mission.

Key Principles

1. The first key principle specific to the Quality Policy is that staff, students and other stakeholders have a vital role to play in evaluating quality and in identifying areas for enhancement.

2. A second key principle specific to the Academic Quality Policy is that all provision should be subject to review to ensure that:

- Courses are relevant to students and other stakeholders;
- Staffing, accommodation and other resources are appropriate to deliver the provision;
- Learning and teaching approaches are appropriate;
- Assessments are valid and reliable, and carried out appropriately;
- Individual support needs are met in both delivery and assessment.

3. A third key principle specific to the Quality Policy is that internal arrangements should address the requirements of external scrutiny,

Scope

TYDA's Quality Assurance Mechanism (QAM) audits the key activities of teaching, training, learning, research and management. QAM checks how the Academy maintains its own academic standards and quality. QAM reports on how they meet their responsibilities, identifies good practice and makes recommendation for improvement. TYDA's QAM publishes guidelines to help institutions develop effective systems to ensure students have the best learning experience.

Assure and enhance the quality of the educational and learning experience of Internal (studying at TYDA through traditional classroom teaching) and External (studying through open / virtual / distance learning – with / without the assistance of approved study centres) students.

TYDA's Education system provides pathways for new entrants to the labour market. In addition to this, students seeking higher education, self-employment or career change are also facilitated by a wide range of most modern syllabus and courses offered at TYDA.

Any qualifications under the TYDA QAM can provide the foundation for progressing into higher level studies including Diploma/Certificate courses. TYDA's qualifications are designed to provide students with the competencies that employers have identified as critical to their needs. TYDA is committed to a critical examination of quality and related issues in education and training.

TYDA devotes itself to the dissemination of best practice for consistent improvement in education and training through effective and efficient management of change. TYDA frequently invites insights into the perceptions and opinions of quality in education of a number of stakeholders to gain a balanced view. TYDA seeks to contribute to developing effective strategies to deal with the complex and uncertain environment in which education now operates. The aim is to compare and

evaluate perceptions of quality of education by a number of stakeholders. TYDA's Quality assurance mechanism is effective and efficient because it analyses from both ways i.e. internal and external quality assurance of education; and finally tries to match TYDA's internal resources with the demands of external environment before its competitors.

TYDA will equally applies to all modes of delivering instruction: Traditional Classroom Teaching, Open Learning, Virtual / Distance Learning OR a combination of the above. Academy's QAM performs this task through a variety of mechanisms:

- Ensuring control and consistency in standardization of quality education and training.
- Frequent Faculty development and training programs.
- Intercampus Exchange of Students and Teachers programs.
- Feedback through Open and Closed ended questionnaires and group discussions.
- Revision / upgrading of Courses through constant Research and Development Program.
- Evaluation of internal quality assurance in all campuses
- Evaluation of specific types of educational provision system. Evaluating students' skills and competencies through a combination of written examinations, individual / group assignments, presentations, viva and projects.

The centralized students' evaluation system is developed and constantly monitored by a team of highly qualified, experienced and professional faculty members, each a specialist in their subject and industry. The Academy is responsible for the quality of its own educational and training provision under the guidelines of the awarding organisation.

Internal Quality Assurance Mechanism at the Campus Level.

- To constitute a syllabus evaluation committee comprising a highly qualified team of professionals to ensure quality of education and standardization.
- Assignment Evaluation Committee.
- Exemption Evaluation and Awarding Committee
- Examination / Certificate Diploma Awarding – Recommendation Committee.

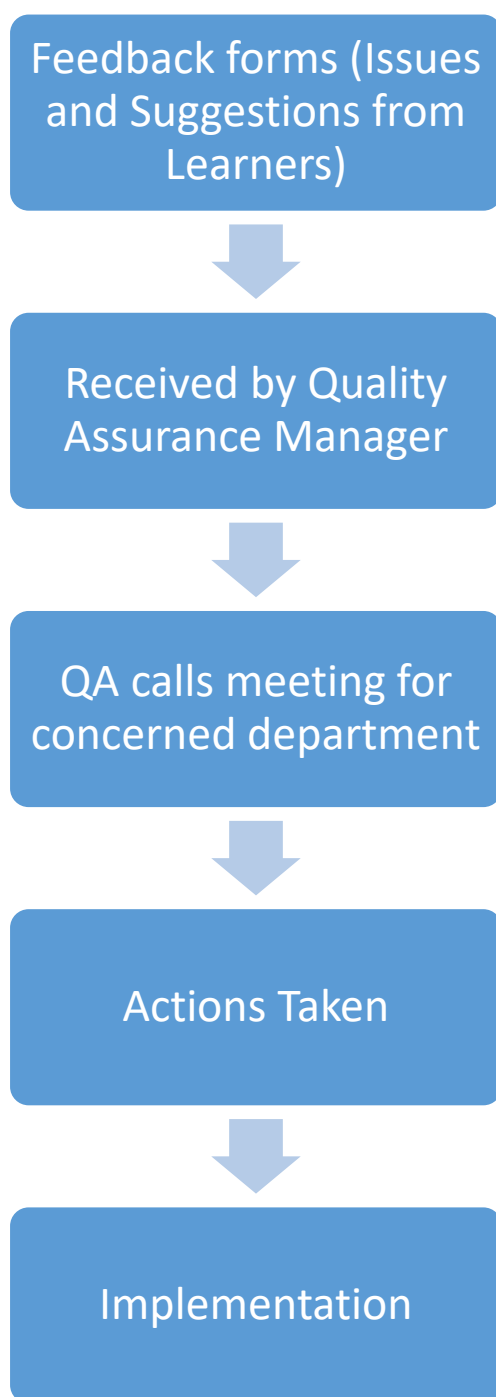
External Quality Assurance Mechanism at the Organizational Level

The Academy's QAM is responsible for conducting external quality assurance and performs this task through different types of evaluations and other assessment methods. All quality assessments are carried out by panels of independent external experts.

Carry out comparative study coupled with volumetric analysis and sample evaluations with the purpose of investigating, assessing and developing the quality of education in TYDA

The Academy's Qualifications Framework also ensures that only accredited qualifications are delivered. The Academy has comprehensive quality assurance mechanisms embedded in its education system at both campus and at institutional level. The Academy is self-accrediting and operates within a framework of autonomy and accountability. The Academy provides its students with quality assurance and high levels of on-going support. The Academy's Quality Assurance Mechanism also controls, monitors, reviews and provides advice on quality assurance processes in the vocational education and training system and at the same time ensures that the system provides quality training that is relevant to industry.

Quality Process Chart for Learner



Policy Review

This policy will be reviewed on an annual basis, or if there is a change in legal or other business related requirement.

Review date	Description	Reviewed by	Next Review date
11 July 2019	Quality Assurance Mechanism	SMT Team	14 July 2020
15 July 2020		SMT Team	15 July 2021
13 July 2021		SMT Team	12 July 2022
12 July 2022		SMT Team	13 July 2023
13 July 2023		SMT Team	16 July 2024
11 July 2024		SMT Team	10 July 2025